



Employment & Independence

**UTAH STATE
OFFICE OF
REHABILITATION**

Donald R. Uchida
Executive Director

Russell Thelin, Director

DIVISION OF REHABILITATION SERVICES
250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200

Voice/TTY (801) 538-7530
Toll-Free 1-800-473-7530
Fax (801) 538-7522

Case Service Memo: 2010-07

Subject: **Control Code 220 Disability Adjustment/Life Skills Restoration Services**
To: All Case Service Staff
From: Kyle Walker, Case Service Director
Date Issued: 09/01/2010
Effective Date: 09/01/2010

Purpose: The purpose of this Case Service Memo is to provide guidance in the use of cost code 220 Disability Adjustment/Life Skills Restoration Services to be used on cases where the VR Counselor determines that the client could benefit from disability adjustment and life skills restoration services in order to become fully prepared to engage in placement activities leading to employment.

Disability Adjustment/Life Skills Restoration Services: The focus of these structured, goal directed services is helping the individual overcome behavioral barriers to employment related to their disability. These restoration services are intended to help the individual become more employable by learning skills that will help them fully engage in employment.

These services may include:

- Hygiene and Dress Interventions
- Time Management and Planning Interventions
- Transportation Training
- Specific Behavioral Interventions
- Self Advocacy
- Work Appropriate Communication Skills
- Work Related Independent Living Skills

These services may be provided by Community Rehabilitation Programs (CRP). Clear communication and partnership between the VR Counselor and CRP Service Provider will be important to mutually agree upon the specific interventions required, the number of hours to be authorized, and to ensure that written progress reports are obtained at appropriate intervals.

Approval Levels: The VR Counselor has the authority to authorize up to 20 hours of Disability Adjustment/Life Skills Restoration Services at the rate of \$32.84 per hour. District Directors and Supervising Counselors may approve an additional 10 hours. Any additional hours beyond this must be approved by the Field Service Director not to exceed 40 hours. As with all case service policy, individual client circumstances may necessitate VR Counselor advocacy for an exception to this policy through channels based on justification of need.